

## WRANGLE PARISH COUNCIL RISK ASSESSMENT – RECREATION FIELD

<u>Area</u>	<u>Risk</u>	<u>Method used to minimise risk</u>	<u>Risk element: 1 (low) – 5 (high)</u>
1. <b>Car Park</b>	a) Pot Holes could cause damage to users' vehicles and not safe for users of any type of bike, tripping risk for walkers.	Check for potholes regularly and report at next Parish Council meeting.	1
	b) Fencing paint 'chips' could cause cuts or splinters as could rotting wood	Check regularly, re-paint fence when necessary to prevent 'chipping' and replace any rotting wood.	1
2. <b>Recycling Area</b> (responsibility of Boston Borough Council)	a) Broken glass around bins could cause cuts to both people and to dogs	Keep concreted area free of glass. Make this part of the duties of the Handyman. Check regularly.	3
	b) Paper bank could be set on fire and cause burns to people and the surface	Check that the paper bank is emptied regularly and paper is never left around the recycling bin.	3
3. <b>Sports Pavilion</b>	a) Entrance via uPVC doors to each room externally – trapped fingers or legs	All doors to have hooks to keep them open when unlocked.	3
	b) Steps to each external entrance door could become muddy and slippery	Keep steps clear of mud from football boots. Advise all users of the pavilion, put on 'Check List' in pavilion	1
	c) All internal floors to be kept clean and clear of mud and rubbish of any kind to prevent any tripping or slipping for anyone using the pavilion	Advise all users to leave all floors clean and clear of mud and rubbish, add to 'Check List' in pavilion.	1
	d) Seating in home and away changing rooms could cause splinters or rot and become unsafe to sit on.	Carry out regular checks on all seating and report to next parish Council meeting.	1
	e) Shower area could be slippery when wet causing a slipping hazard and the step into the shower area could cause tripping.	Place 'slippery floor' notice on shower door, place highlighted warning tape on edges of step. Floor in shower area painted with non-slip paint	3
	f) Tank cupboard off shower room has hot water tanks that could cause burns. Electrics could cause electrocution if touched by people in showers.	Keep door closed at all times when showers in use. Turn off electricity when pavilion not in use. Add instruction to 'Check List'	3

4. <b>Toilet Block</b>	<p>a) Access via steps could be a tripping hazard.</p> <p>b) Ladies &amp; Gents toilet: rubbish on floor could cause slipping and tripping.</p> <p>c) Unflushed toilets cause health issues for other users.</p> <p>d) Water left in taps could cause legionella disease when not used, or run off, regularly.</p> <p>e) Cleaning products for toilets could be drunk by users of the toilets causing serious illness</p>	<p>Regularly check steps are in good order, report to next Parish Council meeting if not.</p> <p>Make sure floors remain clear of all types of rubbish. Supply bins for paper towels etc and empty after use.</p> <p>Regularly check toilet are flushed and clean when in use. When not in use flush fresh water through, at least monthly, to prevent legionella disease. Put in antifreeze through the winter months to prevent breaking.</p> <p>Regularly run off the water so there is not standing water in the taps. Drain water supply to taps through the winter. Signage saying ‘Not Drinking Water’</p> <p>Provide a locked container for all toilet cleaning products. Check it is locked when toilets are in use and after use of the products.</p>	<p>4</p> <p>5</p> <p>5</p> <p>5</p> <p>5</p>
5. <b>Bowls Club</b>	Area rented out, accidents could happen to members of the Bowls Club causing various injuries.	Parish Council to hold copies of the Bowls Club Risk Assessment and Public Liability Insurance.	1
6. <b>All trees within the recreation field</b>	Branches could fall causing damage to persons or property.	Parish Council to have a five yearly report from a tree specialist (latest one carried out in 2016) and to carry out works as recommended in the report.	3
7. <b>Goal Posts</b>	Could be used to climb on causing a falling hazard. Could be tipped over causing harm to persons or property	Ensure the goal posts are securely fixed to the ground, check regularly and, if loose, sort out the problem IMMEDIATELY.	4
8. <b>The Field Area</b>	<p>a) Dog faeces on field could cause various illness to other users of the field.</p> <p>b) Used drinking bottles left on the field could be picked up by children who may drink remaining juice or water causing illness to the child.</p> <p>c) Electrical tape could cause tripping and is dangerous for animals in the field.</p>	<p>Put up signs asking that dog owners clean up after their dogs. Display the latest legislation regarding dog fouling.</p> <p>Tell Football Club to clear the field of all plastic bottles after a match. Add to Handyman’s jobs to check regularly. Add to ‘check List’ in pavilion.</p> <p>Tell Football Club to clear the field of all plastic tape after a match. Add to Handyman’s jobs.</p>	<p>4</p> <p>2</p> <p>2</p>

<p><b>9. Play Area</b> Inspect weekly and report any damage or repairs required to next Parish Council meeting.</p> <p>All equipment to latest British Standards</p>	<p>a) Fencing and gates could be climbed over making a falling hazard. Gates are a trapping hazard</p> <p>b) 3 x wooden picnic benches could cause splinters and be a falling hazard.</p> <p>c) Toddler swings could cause bumps to children running around the play area</p> <p>d) Roundabout could have trapping hazard for feet and legs. Mud can be a slipping hazard.</p> <p>e) Snake swing has falling, trapping and bumping hazards. The mud under the swing is a slipping hazard.</p> <p>f) 3 x seats around the play area could cause splinters for falling hazards.</p> <p>g) Witches hat has falling and trapping hazard</p> <p>h) Cradle Swing has falling and bumping hazard</p> <p>i) Junior swings could cause bumps to children running around the play area</p> <p>j) Steppers and balancing beam have falling and tripping hazard and wooden beams could cause splinters</p> <p>k) Arm swing could cause falls and slips underneath.</p> <p>l) Rocker could be a fall hazard and slip hazard on mud around the item.</p> <p>m) Multi use items, both infant and junior, have falling and slipping hazards.</p>	<p>Fencing not too high to cause breaks if falling over. Gates have big gaps to help prevent trapping.</p> <p>Check for any damage on weekly inspections.</p> <p>Seats are rubber to prevent severe bumps. Checked weekly for damage to equipment.</p> <p>Height of platform meets required standard. The mud is minimalised by the safety surfacing preventing wear of the grass around the roundabout.</p> <p>Safety surfacing is installed to prevent severe harm when falling and it prevents too much mud through wear and tear.</p> <p>Check for any damage that could cause splinters. Low level seats prevent severe harm if fall occurs.</p> <p>Safety surfacing is installed to prevent severe harm when falling.</p> <p>Safety surfacing is installed to prevent severe harm when falling. All metal on swing is covered to prevent severe bumps.</p> <p>Seats are rubber to prevent severe bumps. Checked weekly for damage to equipment.</p> <p>Check for any damage to beams and report at next Parish Council meeting. Keep steppers clean to avoid possible slips causing falls.</p> <p>Safety surfacing is installed to prevent severe harm when falling and to prevent wear to the grass under the item.</p> <p>Safety surfacing is installed to prevent harm when falling and to prevent wear to the grass under the item.</p> <p>Keep all climbing surfaces clean and free of mud. All safety surfacing meets British Standards for the height of the equipment.</p>	<p>2</p> <p>2</p> <p>4</p> <p>3</p> <p>3</p> <p>1</p> <p>3</p> <p>4</p> <p></p> <p></p> <p></p> <p></p>
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10. <b>General Area</b>	a) Signs on pavilion could come off causing damage to persons and property	Ensure all signage is securely fixed to the building. Ad to Handyman's duties.	2
	b) Bins can become overfull and spill into car park or play area. Bins can move and be sited in dangerous places.	Boston Borough Council empty the bins on a Tuesday, if not emptied report to the Borough Council. Ensure the bins are securely fastened to the ground or paving slab.	1